

GOGEBIC COMMUNITY COLLEGE
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, April 26, 2022 at 6:00 pm in the upper level of the Lindquist Student and Conference Center on the Ironwood campus.

- Call to Order, Roll Call* Chairman Lupino called the Regular meeting to order at 6:00 pm and opened with the Pledge of Allegiance.
Those present: Mrs. Beals, Mr. Brown, Mr. Kolesar, Mr. Lupino and Mr. Malloy.
Those absent: Mr. Burchell, Mr. Fitting
Also present: President George McNulty, Vice President of Academic Services David Darrow, Vice President of Business Services Chad Lashua, Danielle Boyette, Stacy Brey, Steve Spets, Charity Smith and Roberta Anders.
- Chairman Lupino noted that at a conference today on parliamentary procedure it was stated that we do not need a motion and a second, only a general consensus for the approval of the minutes from the previous month.
- Report of Secretary* Moved by Mr. Malloy, and carried, to accept the minutes of the March 29, 2022 Regular Board Meeting, as presented.
- Conflict of Interest* None
- Institutional Reports*
- Introduction of New Employee – Danielle Boyette* Mr. Darrow introduced Ms. Boyette, Instructional Designer, to the board. Board members asked various questions and Chairman Lupino welcomed her.
- Houghton Update – Stacy Brey* Ms. Brey noted that it is nice to see some normal activities return in person at the Copper Country Center. In mid-March they hosted local high school counselors at the Copper Country Center. A handful of faculty and staff from Ironwood campus and Houghton were able to share updates, discuss post-secondary needs, early college, and dual enrollment. She thanked those who presented and expressed appreciation, as it helps to continue collaborative efforts with those local districts. They also welcomed some staff from Ironwood offering services to the Houghton students. Jackie Franzoi made a few visits offering college and career counseling, and Kristy Dums started the connections with nursing advising.
Last month was Women’s History and National Reading Month, so the book club met jointly. We had students, faculty and staff from Ironwood and CCC join. Thank you to Cynthia for facilitating those discussions. It is very nice to see the campuses connecting.
HERRF Funding: Work is progressing in the CCC Science Labs with the installation of additional fume hoods. Down the road this will allow them to open the door for other science classes to be offered, with hopes this will increase collaboration with Michigan Tech as well and encourage more enrollment growth in the science classes.
Finals are next week. The crew from Copper Country will be in Ironwood for graduation. Chairman Lupino thanked her and looks forward to seeing them at graduation.
- President’s Update – Dr. George McNulty* Dr. McNulty reported the following:
Graduation is Friday, May 6 at 6pm in the LSCC. We are looking forward to an in-person commencement for the first time in 3 years and look forward to honoring our students.
Recognition of service: Faculty member, Jim Halverson, will be retiring after 34 years of service from the business division, computer information technology. He has a wealth of

knowledge and has given his heart and soul to GCC. Faculty members: Brian Anderson, 20 years; Beth Steiger, 15 years; Gary Gouin, 10 years. At the CCC, Stacy Brey, 10 years in 2021; Glen Guilbault, 10 years. He thanked all of the employees on the list for their commitment to GCC over the years. Collectively they have over 100 years of experience and service to GCC.

He thanked the Foundation Board for approving funding of MI Reconnect program with a cap of \$50,000 for the next fiscal year. It is to support MI Reconnect students that are out of district. This was successful last year.

GCC signed off on a letter of support for securing \$50 million for a Regional Transformation Investment Fund offered by the U.P. Collaborative Development Council. This was signed by 79 stakeholders in the U.P. The fund is to create a more diverse economy and drive economic prosperity. He thanked InvestUP for advocating to the state for this.

*Public Comment on
Agenda & Reports*

Ms. Boyette stated that as a new employee it has been a special treat to connect through the book club. Amy Tarro, Samsons Canteen Manager, helped with getting books from local libraries so everyone had free access to the readings. Chairman Lupino thanked her for the feedback.

*New Business –
Financial Reports*

Mr. Chad Lashua, Vice President of Business Services, presented the March 2022 financial statements. The General Fund Revenue and Expense Summary shows revenues and expenditures are in-line with the budget and comparable to the previous fiscal year. The spring semester tuition and fees have been posted in both the current year and previous fiscal year. Revenues are at 75% of the budget, while expenditures are at 73% of the budget in the current year with a net revenue of \$389,634.

The Balance Sheet shows assets and liabilities incurred through March 31, 2022. The accounts receivable – state aid is recorded in both the current and previous year and is comparable. The Accounts Receivable Tuition and Other balance is showing a high balance in the current year. The cumulative fund balance will continue to decrease over the remaining months of the fiscal year as expenditures and revenues balance out. The financials present a healthy position at the end of March 2022.

The Statement of Changes in Fund Balance shows the cumulative revenues and expenditures through March 31, 2022. The General Fund is recording a healthy fund balance. The fund balance in the Restricted Fund will increase by year end as the revenues are drawdown to match the expenditures. The auxiliary funds are recording positive fund balances for the current year with Mt Zion ski hill as the exception. Reminder that the Bookstore/Samsons Canteen and Campus Suites had lost revenue recorded in the previous year that carried forward in their beginning fund balance amounts. The Snack Bar remains an inactive fund as it has consolidated with the Bookstore/Samsons Canteen.

Included is a summary of COVID funding for the college. This report shows the COVID funding by category and line item through March 31, 2022. The columns compare the initial authorization to the amount expensed under each category for each of the three fiscal years so far affected by COVID. The total expense from the three years is compared to the total authorization to show the remaining balance. All student funds have been expensed through the end of February 2022. There has been an automatic extension until June 30, 2023 for HEERF funds, with both the student and institutional portions.

Motion made by Mrs. Beals, seconded by Mr. Malloy, and carried, to accept the March 2022 financial statements and place them on file, as presented.

*New Business – Consent
Agenda Items – Non-
Affiliated Staff Re-
Appointments for 2022-
2023*

Dr. McNulty stated that employment contracts for non-affiliated staff are in effect from July 1 through June 30 each year and require Board approval. A list was provided for the period from July 1, 2022 to June 30, 2023 in accordance with the terms of Board Policy Series No. 602.

Motion made by Mr. Malloy, seconded by Mr. Brown, and carried, to accept the non-affiliated staff re-appointments for 2022-2023, as presented.

*New Business – Consent
Agenda Items – Bid
Approval – Addition of
Companion
Whiteboards for
Chemistry & Biology
Zoom Room Labs*

Mr. Lashua explained that GCC has implemented Zoom Room technology in the Chemistry and Biology labs on Ironwood Campus. It has been requested to add digital companion whiteboards to each lab. The whiteboards integrate seamlessly with the existing Zoom Room technology and content can be shared remotely while also being displayed onsite. Three quotes were received. However, Think Fast is a trusted provider based on the four Zoom Rooms that they have sourced equipment for GCC in the past and are also Zoom's trusted partner for Zoom Room equipment. In addition, Think Fast has approved a lock on the price through purchasing.

Motion made by Mr. Brown, seconded by Mr. Malloy, and carried, to approve the bid from Think Fast Holdings in the amount of \$23,016 with the funding coming from the HEERF III institutional funds, as presented.

*New Business – Consent
Agenda Items – Tuition
Rates for 2022-2023*

Mr. Lashua stated that GCC receives operating revenues from three primary sources: state appropriations (46%), local property taxes (14%), and student tuition and fees (39%). The remaining (1%) of operating revenues comes from miscellaneous sources. The College budget is heavily reliant on appropriations from the State of Michigan, which fluctuates. GCC continues to offer a tuition rate that is competitive to other Michigan community colleges. It is anticipated that most all community colleges in Michigan will be increasing their rates in 2022-2023. Currently we are proposing a rate increase of approximately 3%.

Chairman Lupino asked if other colleges were surveyed. Mr. Lashua stated that 16 colleges responded to the survey and their increases will be between 2-7% so we are in line with what is happening and are on the lighter side at 3%.

Motion made by Mr. Brown, seconded by Mrs. Beals, and carried, to approve the tuition rate adjustment effective for the 2022-2023 academic year, beginning with fall 2022 semester, as presented.

*New Business –
Personnel Items – Non-
Affiliated Staff
Resignation –
Supervisor of Mt. Zion
Operations*

Mr. Darrow stated that the College is in receipt of the resignation of Mr. Joseph Mutter, Supervisor of Mt. Zion Operations. Mr. Mutter did a great job of mentoring students, connecting with the community, and improved the customer experience at Mt. Zion. His last date of employment was April 1, 2022. Mr. Darrow stated that we are sad to see him go.

Motion made by Mr. Kolesar, seconded by Mr. Brown, and carried to accept the resignation of Mr. Joseph Mutter, which was effective April 1, 2022, with authorization to search for a replacement, as presented.

*New Business –
Personnel Items – Non-
Affiliated Staff
Resignation – Director
of Financial Aid*

Mr. Darrow reported that the College is in receipt of the resignation of Ms. Candace Henry-Schroder, Director of Financial Aid. Although her tenure was short, the College appreciates Ms. Henry-Schroder's contributions during her time at GCC. Her last date of employment will be April 29, 2022.

Motion made by Mr. Malloy, seconded by Mrs. Beals, and carried, to accept the resignation letter from Ms. Candace Henry-Schroder, with authorization to search for a replacement, as presented.

Mrs. Beals stated that in the past we have had difficulty with this position and wondered if there is an opportunity to look at developing someone from within who could eventually step into this position. She stated that this will be a difficult time for GCC. Dr. McNulty agreed this is going to be a difficult time. Mrs. Beals said she knows we have been looking at different options and this seems to be a particularly challenging position to retain. Chairman Lupino stated that we could also analyze this position in relation to the step it is currently at, since this is not the first time we have lost an employee. Perhaps this could be a part of studying this position.

*New Business – Non-Affiliated Staff
Resignation – Manager of Campus Suites & Esports Coach*

Dr. McNulty reported that the College is in receipt of the resignation of Mr. Aaron Froelich, Manager of Campus Suites & Esports Coach. Mr. Froelich was a mainstay on campus and was always available to students, faculty, and staff. We appreciate his efforts in advancing the campus living environment for students and his significant contributions to the Esports program. He will be Esports Director at Finlandia. He has been a pleasure to work with and will be missed. His last date of employment will be May 20, 2022.

Chairman Lupino asked if these would be two separate positions: Manager of Campus Suites and Esports Coach. Dr. McNulty stated yes but it is possibly we may find someone who could fill both positions.

Motion made by Mr. Brown, seconded by Mr. Malloy, and carried, to accept the resignation letter from Mr. Aaron Froelich, with authorization to search for a replacement, as presented.

Discussion of Strategic Plan

None

Public Comment on Topics Relating to GCC

None

Other Business

Dr. McNulty reported that we are considering a team building exercise for faculty and staff sometime in May. This needs to be coordinated but could be very well received. He wanted the board to know this was being considered and asked if they had any recommendations for anyone who could facilitate this.

Chairman Lupino mentioned that Bill Holda would be able to do this via Zoom since he is not in the area. Mr. Holda worked with the board on team building a few years ago and they had a good experience with him. Mrs. Beals mentioned that MCCA may have a list of people available and skilled in that area. Mr. Brown asked if it would be a series of sessions. Dr. McNulty stated it could be one session. Chairman Lupino stated if the board thinks of anyone else or if they could offer any thoughts on this matter, they should contact Dr. McNulty or Ms. Anders.

Chairman Lupino inquired how Maymester is progressing. Mr. Darrow stated that yes, it is progressing. For all intersessions, 90% of enrollment happens in the last few days. The numbers are moving up. Chairman Lupino thanked him.

Adjournment

Moved by Mr. Brown, seconded by Mr. Malloy, and carried, that the meeting be adjourned.
The meeting was adjourned at 6:34 pm.

John J. Lupino, Chairman

Susan Beals, Secretary

*Next GCC Board of
Trustees Regular Meeting*

Tuesday, May 31, 2022 at 6:00 pm – Upper Level of the Lindquist Student and
Conference Center.