

GOGEBIC COMMUNITY COLLEGE
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, February 22, 2022 at 6:00 pm in the upper level of the Lindquist Student and Conference Center on the Ironwood campus.

- Call to Order, Roll Call* Chairman Lupino called the Regular meeting to order at 6:12 pm and opened with the Pledge of Allegiance.
Those present: Mrs. Beals, Mr. Brown (via Zoom/no voting), Mr. Burchell, Mr. Fitting (arrival 6:13pm), Mr. Kolesar, Mr. Lupino.
Those absent: Mr. Malloy.
Also present: President Dr. George McNulty, Vice President of Academic Services David Darrow, Kurt Bucknell, Jennifer Ahonen, and Roberta Anders.
- Report of Secretary* Moved by Mr. Burchell, supported by Mrs. Beals, and carried, to accept the minutes of the January 25, 2022 Regular Board Meeting and the minutes of the February 3, 2022 Special Board Meeting, as presented.
- Conflict of Interest* None
- Institutional Reports
President's Update –
Dr. George McNulty* Dr. McNulty reported that last Saturday GCC hosted the Samsons Alumni basketball game. There was a good showing and great participation. He thanked everyone that made that event a success.
TRiO will be taking 4 students to New Orleans for 7 days. They have all expenses paid and a stipend for food, however, because of the high cost in the area, TRiO has opened a donation box in ACES.
Dr. McNulty is working with Ironwood Kiwanis Club to plan for the Boarder Bash on June 1, 2022 that will be held in the LSCC. He is looking forward to GCC hosting the event.
Thank you to PTK for coordinating a project to Support our Troops deployed overseas and seeking items to include in care packages. GCC will partner with a non-profit organization to send care packages. By March 18, 2022, items can be dropped off in the Cosmetology Department, Samsons Canteen, the Student Welcome Center, and at the Copper Country Center.
Thursday, February 24 the 2nd grade class from Lac du Flambeau will tour GCC to get an idea of what we do here.
Black History Month: GCC has worked with the Ironwood Diversity, Equity & Inclusion team to sponsor the Steve Cole speaking engagement. Mr. Cole takes on the role of Frederick Douglass. It will be in the LSCC gym on February 28, at 10:30am and open to all. It will also be broadcast via TwitchTV. We are excited to invite Mr. Cole to the College.
- Public Comment on
Agenda & Reports* None
- New Business –
Financial Reports* Ms. Jennifer Ahonen, Controller, presented the January 2022 financial statements. The General Fund Revenue and Expense Summary shows the college budget for fiscal year 2021-2022 and the activity through January 31, 2022. The expenditures are in-line with the budget and comparable to the previous fiscal year. The spring semester tuition and fees have been posted in January for the current year. Tuition and fees for the spring semester were not

posted until February in the previous fiscal year. Revenues are at 66% of the budget, while expenditures are at 50% of the budget in the current year with a net revenue of \$1,861,598.

The Balance Sheet shows assets and liabilities incurred through January 31, 2022. The accounts receivable – state aid is recorded in both the current and previous year and is now comparable. The Accounts Receivable Tuition and Other balance is showing a much higher balance in the current year. The spring semester tuition and fees were posted in January while third-party billing and student refunds will occur in February to bring this balance down. The cumulative fund balance will continue to decrease over the next five months as expenditures catch up with revenues. The financials present a healthy position at the end of January 2022.

The Statement of Changes in Fund Balance shows the cumulative revenues and expenditures through January 31, 2022. The General Fund is recording a healthy fund balance. As noted above, the fund balance will continue to decrease over the next five months. The revenues need to catch up with expenditures in both the Designated and Restricted Funds. The auxiliary funds are recording positive fund balances for the current year with the ski hills as the exception. Reminder that the Bookstore/Samsons Canteen and Campus Suites had lost revenue recorded in the previous year that carried forward in their beginning fund balance amounts. The Snack Bar remains an inactive fund as it has consolidated with the Bookstore/Samsons Canteen.

Included is a summary of COVID funding for the college. This report shows the COVID funding by category and line item through January 31, 2022. The columns compare the initial authorization to the amount expensed under each category and line item for each of the three fiscal years so far affected by COVID. The total expense from the three years is compared to the authorization to show the balance remaining.

Motion made by Mr. Burchell, supported by Mrs. Beals, and carried, to approve the January 2022 financial statements, as presented.

Chairman Lupino thanked Ms. Ahonen for presenting such helpful information to the board at the Budget Workshop on February 15, 2022

*New Business – Consent
Agenda Items- Bid
Approval – Rebuild
South Sewer Lift Station
in LSCC*

Dr. McNulty thanked Kurt Bucknell for the work he has done on this. He explained that GCC sought bids to rebuild the south sewer lift station in the Lindquist Student and Conference Center. This station needs replacement due to faulty pumps. Dr. McNulty noted there was more to the RFP than the faulty pumps but this portion of it is due to age. The College received two bids from Crane Engineering and KBK Services Inc.

Motion made by Mr. Kolesar, supported by Mr. Burchell, and carried, to approve the bid from Crane Engineering in the amount of \$36,165 to rebuild the south sewer lift station in the LSCC, as presented.

*New Business – Consent
Agenda Items –
Building Trades Home
Project*

Dr. McNulty stated that board had previously approved a total bid for materials from Forslund Building Supply in the amount of \$95,228.24 for the Building Trades Home project. Upon further review and due to time sensitivity and product price volatility, an agreement was provided to Steiger's and Forslund to sign, along with a list for the balance of materials needed to complete the project. Steiger's and Forslund will be sent required items to bid on, as needed, from this list. The lowest bid will immediately be awarded for those items in order to continue with the spec home in a timely manner. Chairman Lupino inquired if this agreement met with the approval of everyone. Dr. McNulty replied yes. Mr. Burchell inquired if there was a dollar amount cap on it. Mrs. Beals replied that this is not possible due to price volatility, which caused a problem with the initial bid. The Building Trades Program will order items as needed and request bids from each company and we will go with the lowest bid. Mr. Burchell asked if there was an aggregate total to put a cap on it. Mrs. Beals replied

that we cannot do that due to changing prices. Mr. Fitting asked if bids would be requested from Steiger's and Forslund from the total list of items and if the lowest bid would win and it would be a set price. Ms. Roberta Anders replied that the bids would be requested on an as-needed basis. The list of items needed to complete the project has been presented to all. It was decided and agreed upon that as items are needed from the balance of materials on the list, Steiger's and Forslund would receive these items to bid on and the lowest bid would be awarded until completion. Chairman Lupino inquired if the board was approving up to the units listed. Mr. Kolesar explained that some materials have already been delivered and are on site. He estimated that there would be \$60,000 to \$75,000 worth of materials that still need to be purchased and that this will be as needed. Mr. Burchell stated that it seemed to be a blank check to finish the project. Mr. Kolesar stated that we only need a certain amount of materials to complete the home before it is sold and then we will know what our actual expenses are. Mrs. Beals explained that Steiger's and Forslund are both local businesses and we have always made it our practice to use local businesses. Chairman Lupino thanked Mrs. Beals, Mr. Kolesar, Dr. McNulty, and Ms. Anders for going through the process of coming up with this agreement since it seems to be a good conclusion from where we were a while back.

Motion made by Mrs. Beals, supported by Mr. Kolesar, and carried, to approve the signed agreement for Steiger's Home Center and Forslund Building Supply to bid, as needed, on the balance of materials required for the Building Trades Home Project, as presented.

*New Business –
Personnel Items –
MESPA Staff
Appointment –
Administrative Assistant
to the Director of
Admissions, Marketing
and Community
Relations*

Mr. Darrow stated that GCC searched for a new Administrative Assistant to the Director of Admissions, Marketing and Community Relations. Mr. Jesse Carroll was selected as the top candidate. He holds an associate degree from GCC and is currently pursuing a Psychology Degree at NMU and has most recently been working in Bessemer at the schools there. He is the former president of the Student Government at GCC.

Mrs. Beals mentioned that she had worked with Mr. Carroll when he was the student representative on the Strategic Planning committee, and she was happy to make the motion.

Motion made by Mrs. Beals, supported by Mr. Burchell, and carried to approve the hiring of Mr. Jesse Carroll as Administrative Assistant to the Director of Admissions, Marketing and Community Relations with an immediate start date at the Starting Step; Grade 3 of the MESPA pay schedule, as presented.

*Discussion of Strategic
Plan*

None

*Public Comment on
Topics Relating to GCC*

None

Other Business

Mrs. Beals shared that a group of local folks are starting a chapter of the League of Women Voters. It does not only include women. They are having an information session here in upper level of LSCC on March 10. Please attend if you or anyone you know is interested. It is nonpartisan, it is mostly educational and informational and should be a good addition to our community, and should help to inform people about issues and their voting rights.

Adjournment

Moved by Mr. Burchell, supported by Mrs. Beals, and carried, that the meeting be adjourned.
The meeting was adjourned at 6:42 pm.

John J. Lupino, Chairman

Susan Beals, Secretary

*Next GCC Board of
Trustees Regular Meeting*

Tuesday, March 29, 2022 at 6:00 pm – Upper Level of the Lindquist Student and
Conference Center.