

GOGEBIC COMMUNITY COLLEGE
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, December 21, 2021 at 6:30 pm in the upper level of the Lindquist Student and Conference Center on the Ironwood campus.

Call to Order, Roll Call Vice Chairman Malloy called the Regular meeting to order at 6:30 pm and opened with the Pledge of Allegiance.
Those present: Mrs. Beals, Mr. Brown, Mr. Burchell, Mr. Fitting, Mr. Kolesar, and Mr. Malloy.
Those absent: Chairman Lupino
Also present: President Dr. George McNulty, Vice President of Academic Services David Darrow, Jennifer Ahonen, Steve Spets, Kurt Bucknell, Lori Grasso, Charity Smith, and Roberta Anders.

Mr. Malloy noted an addendum to the agenda: the addition of Consent Agenda Item 6.2.6 Replacement of Drinking Fountains – HEERF Funding.

Report of Secretary Moved by Mr. Brown, supported by Mr. Burchell, and carried, to accept the minutes of the November 30, 2021 Regular Board Meeting, as presented.

Conflict of Interest None

Institutional Reports –

*President's Update –
Dr. George McNulty* Dr. McNulty thanked the Social Committee for the GCC Giving Tree that was put up in November in the President's Office. Two organizations in need were chosen this year: 18 children were "adopted" by GCC with help from the MI Department of Health & Human Services, and HOPE Animal Shelter. Faculty and staff chose ornaments from the tree showing a gift to purchase and the generosity was overwhelming, demonstrating the giving nature at GCC. On December 17th Amanda Niemi and Brad Smith from DHHS, along with Randy Kirchhoff from HOPE picked up the gifts and were very appreciative.

Regarding employee engagement activities: pieces of fudge were wrapped with an invitation for employees to come by the President's Office to pick up their personalized card and holiday gift. The fudge was hand delivered to employees by Dr. McNulty. This was a very well-received initiative.

Dr. McNulty thanked members that attended the Foundation Board and Board of Trustees Social at the Iron Nugget.

In addition, he expressed his appreciation for the quality of work of faculty and staff that contribute to student success, and to the great work that is done by the Board of Trustees. Dr. McNulty thanked the board for their commitment to the College.

*Public Comment on
Agenda & Reports* None

*New Business –
Financial Reports* Ms. Jennifer Ahonen, Controller, presented the November 2021 financial statements.

The General Fund Revenue and Expense Summary shows the college budget for fiscal year 2021-2022 and the activity through November 30, 2021. The revenues and expenditures are in-line with the previous fiscal year. Revenues include the fall semester tuition and fees, monthly state aid payments and the annual accrual for property tax revenue. Expenditures

include five months of operations. Revenues are at 42% of the budget, while expenditures are at 31% of the budget with a net revenue of \$1,356,364.

The Balance Sheet shows assets and liabilities incurred through November 30, 2021. The comparison between the current year and previous year shows the accounts receivable – state aid was recorded in the current year but was not yet recorded in the previous year. The current year Accounts Receivable Tuition and Other balance shows a higher balance in the current year due to a credit balance in the previous year. Cash is showing a healthy balance at \$1,201,301. The cumulative Fund Balance will decrease as expenditures catch up with revenues and a full year of revenues and expenditures are recorded. The financials present a solid position at the end of November 2021.

The Statement of Changes in Fund Balance shows the cumulative revenues and expenditures through November 30, 2021. The fund balance in each of the separate funds are reflecting an increase from the previous year in all funds except the Designated Fund. The individual auxiliary funds are recording positive fund balances for the current fiscal year. Noting the bookstore/Samsons Canteen and Campus Suites had lost revenue recorded in the previous year that carried forward in their beginning fund balance amounts. The current year fund balance amounts have decreased from the beginning of the year to the current. The Snack bar remains an inactive fund as it has consolidated with the bookstore/Samsons Canteen.

Included is a summary of COVID funding for the College, which shows the COVID funding by category and line item. The columns compare the initial authorization to the amount expended under each category and line item for each of the three fiscal years so far affected by COVID. The total expense from the three years is compared to the authorization to show the balance remaining.

Ms. Ahonen gave a verbal update on the single audit compliance, which is another portion of the audit that has already been board approved and accepted. The single audit has been completed by our auditor and they are hoping to upload and certify it this week. It is a very good report. It is not brought to the board for approval, but electronic copies are available to the board.

Motion made by Mrs. Beals, supported by Mr. Burchell, and carried, to approve the November 2021 financial statements, as presented.

*New Business – Consent
Agenda Items- Fiber
Optic Network Upgrade
for Ironwood Main
Campus*

Dr. McNulty reported that GCC's main campus network backbone consists of outdated copper wiring connecting all our network switches throughout the four main buildings. A fiber-wired backbone replacing the copper wiring would set us up for network optimization and peak performance for many years to come. Van Ert Electric came in with the lowest bid along with the most thorough network design and project plan.

Mr. Fitting asked what is planned for the high-speed internet. Mr. Spets explained further and explained that it will help GCC with anything that is hosted internally, such as Zoom Rooms for remote learning, and the Moodle platform. It will allow for better speed throughout campus and better online educational offerings.

Motion made by Mr. Kolesar, supported by Mr. Brown, and carried, to approve the contract with Van Ert Electric Company for \$49,490 to upgrade our Ironwood main campus with a fiber network backbone, with the funding coming from the HEERF III institutional funds, as presented.

*New Business – Consent
Agenda Items- RNA*

Dr. McNulty thanked Ms. Grasso for attending the meeting. He stated that GCC has employed RNA Facilities Management over the past 5 years, and they have done an outstanding job. The current agreement with RNA expires on December 31, 2021. An amendment to the

*Janitorial Service
Amendment*

janitorial service agreement provides for a 6-month extension. The College will be conducting an RFP process for janitorial services prior to the expiration of the amendment.

Mr. Fitting asked about the cost increase. Dr. McNulty explained it is primarily due to an increase in personnel. When the contract started in 2017 there were 2 people, but it is now at 4.5 people with a 5% increase per year. A reason for the increase in personnel is that the GCC facilities department has gone from 6 people to 2 people due to such things as retirement.

Motion made by Mr. Burchell, supported by Mrs. Beals, and carried, to approve the RNA Janitorial Service amendment, as presented.

*New Business – Consent
Agenda Items – Zoom
Room for Ironwood
Chemistry Lab –
Adjusted Cost*

Dr. McNulty explained that the Zoom Room for the Ironwood Chemistry Lab was approved by the board last month. Because of additions to the equipment quote, as well as adjustments to the equipment list due to product unavailability, the total cost of the Zoom Room build out has changed from what was previously presented. The new amount is \$37,483.

Mrs. Beals inquired about the list of things not included in the initial proposal. Mr. Spets explained Zoom's quote for equipment: Zoom contracts with a third-party equipment sourcer and they did not include shipping and insurance cost, which increased the quote.

Motion made by Mrs. Beals, supported by Mr. Brown, and carried, to approve the contract with Zoom to build out our Ironwood Chemistry Lab as a Zoom Room in the adjusted amount of \$37,483, with the funding coming from the HEERF III institutional funds, as presented.

*New Business – Consent
Agenda Items – Zoom
Room for Ironwood
Biology Lab*

Dr. McNulty thanked the IT Department and faculty, Maria Sokol and Chenin Limback for working together to make this a reality. The College would be building out the Ironwood Biology Lab as our fourth Zoom Room.

Motion made by Mr. Kolesar, supported by Mr. Burchell, and carried, to approve the contract with Zoom to build out our Ironwood Biology Lab as a Zoom Room in the amount of \$37,156, with funding coming from the HEERF III institutional funds, as presented.

*New Business – Consent
Agenda Items – Root
Billboard Donation
Agreement*

Dr. McNulty reported that GCC accepted a property donation from Bryan Mussatti and Anita Maher for 79 acres located in Bessemer Township. We closed on this transfer of property on November 30, 2021. There is a billboard structure on the property owned by Craig and Mary Root, who had a lease agreement with Bryan Mussatti and Anita Maher for the use of the ground space on which the billboard structure is located. Craig and Mary Root have agreed to terminate the lease agreement and donate the billboard structure to Gogebic Community College.

Motion made by Mr. Burchell, supported by Mr. Beals, and carried, to approve the Root Billboard Donation Agreement, as presented.

*New Business – Consent
Agenda Items –
Replacement of
Drinking Fountains –
HEERF Funding*

Dr. McNulty explained that GCC is seeking to update our water fountains to water bottle fillers and to be ADA compliant. We reached out to three master plumbers. Due to the nature of the work, it is preferable to complete this over winter break so as not to impact anyone's day.

Mr. Fitting asked about being ADA compliant. Mr. Bucknell stated that any new fountains must be at 32" and Mrs. Beals explained it is for wheelchair accessibility.

Motion made by Mr. Kolesar, supported by Mr. Brown, and carried, to accept the bid from Future Plumbing in the amount of \$16,020, with funding coming from HEERF III institutional funding, as presented.

Discussion of Strategic Plan

Dr. McNulty reported that Beth Steiger and Miranda Heglund continue to work closely with team leads on prioritizing strategies. The effort is to reprioritize strategies to focus more specifically on enrollment management. Ms. Steiger and Ms. Heglund hosted a team lead lunch, which was very much appreciated.

Public Comment on Topics Relating to GCC

None

Other Business

Mr. Kolesar inquired regarding the Building Trades spec home. The board discussed bids with Mr. Darrow and Dr. McNulty. Mrs. Beals stated she did not recall receiving bids for materials. She wanted to be sure we are doing everything to keep it on track and requested a list of materials that have been ordered.

Closed Session – Legal Counsel

At 7:12 pm, a motion was made by Mr. Brown, and supported by Mr. Fitting, that the board move to Closed Session to discuss matters exempt from disclosure. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Absent; Malloy – Yes. *Motion carried* – 6 Yes, 0 No, 1 Absent.

Return to Regular Session

At 8:00 pm, it was moved by Mr. Burchell, and supported by Mr. Fitting to return to Regular Session.

Adjournment

Moved by Mr. Brown, supported by Mr. Burchell, and carried, that the meeting be adjourned. The meeting was adjourned at 8:01 pm.

John J. Lupino, Chairman

Susan Beals, Secretary

Next GCC Board of Trustees Regular Meeting

Tuesday, January 25, 2022 at 6:30 pm – Upper Level of the Lindquist Student and Conference Center.