

GOGEBIC COMMUNITY COLLEGE  
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, April 30, 2019, in the Solin Center for Business Education, Room B22, on the campus of Gogebic Community College, Ironwood, Michigan.

*Call to Order, Pledge of Allegiance, Roll Call*

Chairman Lupino called the meeting to order at 4:30pm and opened with the Pledge of Allegiance. Moved by Mr. Brown, supported by Mrs. Beals, and carried to amend the agenda and add item 7.3.4 – Manager of Campus Suites.  
Those present: Mrs. Beals, Mr. Brown, Mr. Fitting, Mr. Kolesar, Mr. Lupino, Mr. Malloy  
Absent: none  
Also present: Interim President Guenard, Kim Zeckovich, Ashley Paquette, Kari Klemme, Kelly Marczak, Nicole Hocking, Laura Erickson, Maria Sokol, Janie Williams, Owen Ryskey, Emily Burchell, Bryan Hellios

*Report of Secretary*

Moved by Mr. Brown, supported by Mr. Malloy, and carried, to approve the minutes of the March 26, 2019, Regular Board Meeting and April 23, 2019 Special Board Meeting as presented.

*Conflict of Interest*

No conflict of interest of board members on agenda items.

*Institutional Reports - Service Learning Trip to Guatemala*

Janie Williams and Owen Ryskey shared a video from the service learning trip to Guatemala in March. Ms. Williams showcased the work and progress made by the six students who participated. Mrs. Beals asked Ms. Williams how the Board can help her continue the program, to which she asked for continued support from the Board.

*Automotive Program Review*

Automotive instructor Ed Gorman presented and explained the changes brought forth by changing from NATEF to ASE Education Alliance. He explained the that program currently meets and exceeds the ASE requirements, and discussed the challenges the Automotive Program faces such as the high cost of diagnostic upgrades and lack of local dealerships for internship opportunities for students. Mr. Gorman recommended a light-duty diesel program and an open house for the public to help increase enrollment. The Board encouraged the recommended changes made by Mr. Gorman.

*Cosmetology Update on New Brand*

Cosmetology instructors Nicole Hocking and Laura Erickson presented the department's rebranding efforts which including renaming the department to The Cosmetology Academy, new promotional material, and social media presence. Ms. Erickson explained to the Board that the efforts have been crucial in attracting new students to the program and presented a 100% student pass rate from the program.

*GCC Foundation Update*

Foundation Director Kelly Marczak explained to the Board that she will be sharing Foundation updates with them at each Regular Meeting. Ms. Marczak discussed the MCCA fundraising academy in Lansing that was attended which included sessions on coaching, mentoring, ethics, roles within fundraising, and the education process. Mrs. Beals suggested the topics should be included as part of the summer workshop for the Board.

Ms. Marczak told the Board that the Taste of the Gogebic Range was a success this year, however it would be the last year it was to be held. She explained that it was a sold out event, however it has been a challenge to find restaurants who are able to participate. She noted that there will be a new event to take the place of the Taste of the Gogebic Range.

<i>Public Comment on Agenda</i>	None
<i>Unfinished Business – On-going Progress/Reports</i>	No update
<i>New Business - Financial Reports</i>	<p>Interim President Guenard explained to the Board that the budget is on track, even with the decrease in enrollment. Expenditures are lower than last year, and the Porkies had positive revenue in March. The College is currently focusing on summer enrollment and CED courses, with fall enrollment stabilization leading all discussion.</p> <p>Moved by Mr. Brown, supported by Mr. Malloy, and carried to approve the March financial reports as presented.</p>
<i>New Business – Purchase of Tracks</i>	<p>Mr. Guenard explained to the Board a bid was sought to replace the tracks on the D3C 11 Caterpillar dozer, in the amount of \$10,917.08, which the College had budgeted for. Moved by Mr. Kolesar, supported by Mrs. Beals, and carried to follow the recommendation of Administration and authorize payment to repair the tracks.</p>
<i>New Business - Personnel – Dean of Instruction</i>	<p>Dr. George McNulty presented the idea of a position name change from Dean of Instruction to Vice President of Academics. Ashley Paquette presented the Board with position titles from area Community Colleges. The Board discussed the importance of the name change for recruitment and organizational structure, and that there would not be any major changes to the job description.</p> <p>It was moved by Mr. Brown, supported by Mr. Malloy, and carried, to change the position title from Dean of Instruction to Vice President of Academics and approve a search for a Vice President of Academics.</p>
<i>New Business - Personnel – Networking and Technical Specialist</i>	<p>Mr. Guenard informed the Board that Mr. Joseph Urbaniak was selected by the hiring committee to fill the position of Networking and Technical Specialist. Mr. Urbaniak received an Associate’s degree from Minneapolis Business College and has nine years of experience as a Network Administrator.</p> <p>Moved by Mrs. Beals, supported by Mr. Brown, and carried, to approve the appointment of Joseph Urbaniak for the position of Networking and Technical Specialist at Grade 5, Step 2 on the non-affiliated salary schedule.</p>
<i>New Business - Personnel – Bookstore Manager</i>	<p>Mr. Guenard informed the Board that Ms. Leah Benson was selected by the hiring committee to fill the position of Bookstore Manager. Ms. Benson received a Master’s Degree in Communication from UW-Milwaukee and has experience in retail and marketing.</p> <p>Moved by Mr. Malloy, supported by Mr. Brown, and carried, to approve the appointment of Leah Benson for the position of Bookstore Manager at Grade 4, Step 2 on the MESPA salary schedule.</p>
<i>New Business - Personnel – Manager of Campus Suites</i>	<p>Mr. Guenard informed the Board that Mr. Aaron Froelich was selected by the hiring committee to fill the position of Manager of Campus Suites. Mr. Froelich received Bachelor’s degree in Business Administration from Finlandia University and has experience as a Residence Assistant and student ambassador.</p>

Moved by Mrs. Beals, supported by Mr. Malloy, and carried, to approve the appointment of Aaron Froelich for the position of Manager of Campus Suites at Grade 2, Step 1 on the non-affiliated salary schedule.

*New Business – Institutional and Course Fee for 2019-2020*

Mr. Guenard explained that there have not been significant changes to the fees. There is now no application fee, the Professionalism class increased by \$20, and there were slight changes in Automotive and Welding, however most remain consistent.

Moved by Mrs. Beals, supported by Mr. Malloy, and carried to approve the Institutional and Course Fees for 2019-2020 as presented.

*New Business – Discussion of New President Transition*

Dr. McNulty presented the Board with a plan for the transition in the first year as President at the College which focuses on a series of goals, relationships to be mapped, and to move forward with the intention of attaining information of the history of the institution. He expressed that this plan would be time-sensitive and time-directed, and include strategic initiatives and need for commitment from a committee of leaders within the College.

*Discussion of Strategic Planning*

Mr. Guenard expressed that the evolving process is underway and while the final plan is not put together in its entirety, it will be ready for Board approval in the upcoming months. Committees will be used to prioritize items brought forth by staff, students, and the community.

*Public Comment on Topics Relating to GCC*

None

*Other Business*

Mr. Fitting excused himself for conflict of interest regarding the sewer line on his home being built by the Building Trades Program at GCC. Emily Burchell spoke to the Board and informed them that when she and Mr. Fitting went to the Ironwood Township, they were told that a municipal tie-in to the sewer would be \$2500, and that now the fee has gone up to \$10,000. Mr. Guenard provided background information to the Board from the beginning of the project, and explained that a decision had not been made regarding what type of sewer system was to be constructed and that in the contract signed by Mr. Fitting and Ms. Burchell it is specified that the owner is responsible for the cost of the sewer.

Ms. Burchell and Mr. Fitting requested that the College provide the cost difference from the quote given from the Township regarding a municipal fee, to the final proportioned owner cost of the sewer installation. Mrs. Beals requested that more information be provided regarding the situation and Mr. Guenard agreed to forward email communication between the College, Mr. Fitting, and Ms. Burchell. Mr. Lupino agreed to hold a Special Board Meeting on Thursday, May 2, 2019 where a decision can be made.

*Adjournment*

Moved by Mr. Kolesar, supported by Mr. Malloy, and carried, that the meeting be adjourned. The meeting was adjourned at 5:54 pm.

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*John J. Lupino, Chairman*

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*Susan Beals, Secretary*

*Next GCC Board of Trustees  
Regular Meeting*

Tuesday, May 28, 2019  
4:30 pm – Room B22 Jacob Solin Center for Business Education