

GOGEBIC COMMUNITY COLLEGE
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, November 26, 2019, in the Solin Center for Business Education, Room B22, on the campus of Gogebic Community College, Ironwood, Michigan.

Call to Order, Roll Call

Chairman Lupino called the meeting to order at 4:30 pm.

Those present: Mrs. Beals, Mr. Brown, Mr. Burchell, Mr. Fitting, Mr. Kolesar, Mr. Lupino

Absent: Mr. Malloy

Also present: President Dr. George McNulty, Vice President of Business Services Erik Guenard, Vice President of Student Services Jeanne Graham, Vice President of Academic Services David Darrow, Kim Zeckovich, Kelly Marczak, Nicole Rowe, Kathy Whitburn, Tom Laventure, and Kari Klemme.

Report of Secretary

Susan Beals found a typo in October 29, 2019 Board Meeting minutes. Moved by Mr. Brown, supported by Mr. Burchell, and carried, to approve the amended minutes of the October 29, 2019 Board Meeting.

Conflict of Interest

No conflict of interest of board members on agenda items was brought forward.

Institutional Reports – Audit Presentation

Josh Sullivan and Steve Peacock of Rehmann presented the audit report to the Board. They explained this was a clean audit, which showed decreased operating expenses, increased revenues from the previous year, with no changes in property taxes. They thanked the Business Office for all the work put into preparation for the audit. There was discussion of the Auxiliary Funds. Motion made by Mr. Kolesar and supported by Mr. Brown to accept the audit as presented. Motion carried.

Foundation Update

Kelly Marczak, Foundation Executive Director, explained to the Board that the annual fund campaign will be sent out the first week in December to gather support for the College and students. The donated George Pisca rock collection is currently displayed at the entrance of the library. She thanked Bill Perkis and the Forestry Program students for the assistance in sorting and labeling the collection for display.

Academic Program Review

Director of Allied Health, Nicole Rowe gave the Academic Program Review for Nursing. She reported highlights of the nursing program, enrollment data, assessment data, employer surveys, retention initiatives, and program strengths and weaknesses.

President's Update

President Dr. George McNulty thanked Rehmann and the Business Office for the results and work done on the audit. The College has an MOU agreement to provide physical facilities for temporary shelter for Aspirus patients in the event of an emergency evacuation. GCC Ironwood campus hosted Counselor Day for regional high school counselors and felt it was well received. Dr. McNulty reported the College will be assisting in raising awareness for the 2020 census.

Public Comment on Agenda

None

New Business - Financial Reports

Vice President of Business Services Mr. Erik Guenard presented the October 2019 financial statements to the Board. He explained that budget projections have been

adjusted to the revenue, there is declined enrollment revenue, and operating costs will also decrease as credits are decreased. The budget is balanced and in good correlation from the previous year. The bookstore has greatly improved over previous years.

Mr. Guenard explained to the Board that the Audit Committee meets at the start of the audit and the end of the audit to bring forward any issues.

Moved by Mr. Burchell, supported by Mr. Brown, and carried, to accept October 2019 financial statements as presented.

*New Business – Consent
Agenda Items – Mission
Statement, Vision Statement,
and Core Values – Second
Read*

Motion made by Mr. Kolesar, supported by Mrs. Beals, and carried, to accept the second read of the Mission Statement, Vision Statement, and Core Values.

New Business – Goals

Vice President of Academic Services, David Darrow presented the Goals brought forth by the Strategic Agenda Committee. Mr. Kolesar expressed how hard this group is working to move forward. Moved by Mr. Kolesar, supported by Mrs. Beals, and carried, to accept the Goals as presented.

*New Business – Consent
Agenda Items – Candidates
for Graduation December
2019*

Vice President of Student Services, Ms. Jeanne Graham presented the list of students who have completed courses for graduation in December of 2019.

Moved by Mr. Burchell, supported by Mr. Brown, and carried, to accept the list of graduates presented for graduation pending completion of degree and graduation requirements.

*New Business – Consent
Agenda Items – Snow
Removal*

Mr. Guenard explained that the original bidder for snow removal canceled the contract and presented the current bid from Jake's Excavating.

It was moved by Mr. Brown, supported by Mr. Kolesar, and carried, to accept the bid from Jake's Excavating for snow removal.

*New Business – Personnel
Items – Resignation of
Marketing Consultant*

Ms. Graham explained to the Board that Kathy Whitburn submitted her resignation to be effective December 31, 2019. She expressed her gratitude for the amazing work done by Ms. Whitburn.

Moved by Mrs. Beals, supported by Mr. Kolesar, and carried, to accept the resignation of Kathy Whitburn, to explore other options for this position, and thanked her for her service to the College.

*New Business – Personnel
Items – Resignation of Mt
Zion Operations, Supervisor*

Mr. Darrow explained to the Board that Todd Hamel has accepted a full-time position elsewhere, and has submitted his resignation to be effective December 6, 2019. Mr. Darrow expressed the need to hire a seasonal replacement for the ski season for the current year and to explore other options going forward. Moved by Mr. Kolesar, supported by Mr. Fitting, and carried, to accept the resignation of Todd Hamel, thanked Todd for his multiple years of service, and to move forward in hiring a seasonal replacement, and explore other options for the future.

*New Business – President
Evaluation Form*

Mr. Kolesar stated that section G should be eliminated as it did not pertain to the President. Moved by Mr. Brown, supported by Mr. Burchell, and carried to accept the revised evaluation form and to meet in closed session every three months for evaluation.

Discussion of Strategic Planning

Dr. McNulty informed the Board that the next step in the Strategic Plan is the objective and operational phase. He expressed how impressed he is with the motivation of the committee to move forward.

Public Comment on Topics Relating to GCC

Mr. Fitting expressed his concern for the survey that was submitted to students. He explained that he tried to go through the process, but was not satisfied with the final result of the survey that was sent.

Dr. McNulty explained the survey sent was as objective as possible, and wanted to get to the root of the matter which was pool or no pool. The next step in the process will be for the College to create a position and provide reasons to support that position, which will then go to the Board for a vote. The college will support the decision of the Board.

The survey was sent through the Student Senate, who have not yet reviewed the results.

Other Business

The Skilled Trades Building will be ready for classes in January. They are currently working on the HVAC and furniture is to be installed mid-December. Mr. Guenard explained that Gary Gouin has been working tirelessly to get the building prepared. Capacity for the Welding Program is full for fall of 2020.

Mrs. Beals attended the MCCA conference in November. She spoke of a rural grant possibly coming through the Gates' Foundation. A possible opportunity for the Board would be a Trustee session on Parliamentary Procedure. The Governor spoke to the MI Reconnect Grant at the conference.

Executive Session

At 6:15 pm, it was moved by Mr. Brown, supported by Mrs. Beals that the Board move into Executive Session to discuss matter exempt from disclosure. Roll call vote: Mrs. Beals – yes; Mr. Brown – yes; Mr. Burchell- yes; Mr. Fitting- yes; Mr. Kolesar - yes; Mr. Lupino – yes; Mr. Malloy – absent. Motioned carried – 6 – yes, 0 – no.

Adjournment

Moved by Mrs. Beals, supported by Mr. Fitting, and carried, that the meeting be adjourned. The meeting was adjourned at 7:30 pm.

John J. Lupino, Chairman

Susan Beals, Secretary

Next GCC Board of Trustees Regular Meeting

Tuesday, December 17, 2019
4:30 pm – Upper Level Lindquist Student Conference Center