

GOGEBIC COMMUNITY COLLEGE  
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, February 26, 2019, in the Solin Center for Business Education, Room B22, on the campus of Gogebic Community College, Ironwood, Michigan.

*Call to Order, Pledge of Allegiance, Roll Call*

Chairman Lupino called the meeting to order at 4:31pm and opened with the Pledge of Allegiance.

Those present: Mrs. Beals, Mr. Brown, Mr. Burchell, Mr. Fitting, Mr. Kolesar, Mr. Lupino, Mr. Malloy

Absent: none

Also present: Dean List, Dean Graham, Kim Zeckovich, Kari Klemme, Brian Hellios

*Report of Secretary*

Moved by Mr. Brown, supported by Mr. Malloy, and carried, to approve the minutes of the February 21, 2019, Special Board Meeting and February 26, 2019 Regular Board Meeting as presented.

*Institutional Reports*

Accreditation Liaison Officer, Dr. Maria Sokol, explained the schedule for the Higher Learning Commission visit on April 15, 2019. The board members should be present for the tour of the college and the lunch. Dr. Sokol informed the board that they are invited to all the meetings listed, however Criteria 2 would be of the most interest. She expressed her confidence that the college will do well when the HLC is on campus and informational binders and logistics for the visit are being worked on.

Dr. Sokol explained that the report from the April visit will be sent out about one month afterwards. If issues come up, the reviewers will make a recommendation and submit them to the IAC for potential action. May or June is the expected timeline to hear back from the IAC. The board thanked Maria for her work and for the update.

*Public Comment on Agenda*

None

*Unfinished Business – On-going Progress/Reports*

No update

*New Business - Financial Reports*

Board Chair, Mr. Lupino explained that the decrease in enrollment was the biggest concern in the financial statements. Dean Graham told the board that the Enrollment Management Committee was working on forming an enrollment management plan to increase enrollment numbers, and expects it to be finished in a few weeks.

Mr. Kolesar noticed that revenue of Porcupine Mountain was down, and expenses were high, and questioned if it was due to staffing.

Moved by Mr. Brown, supported by Mrs. Beals, and carried to approve the February financial reports as presented.

*New Business – RFP for Auditing Services*

Ms. Graham explained to the Board that after hiring Jennifer Ahonen in the College Controller position, it was necessary to change audit services because of her relation to the company. Ms. Graham expressed that the College is happy to have Ms. Ahonen on board, and the two bids were from firms downstate. Moved by Mr. Kolesar, supported by Mr.

Brown, and carried, to approve the RFP for Rehmann auditing services for a three-year contract as presented.

*New Business - Personnel –  
Faculty Re-Appointments for  
2019-2020*

Dean List explained to the Board that there are no extraordinary changes in the faculty re-appointment list. He stated that the enrollment numbers are monitored, and if the numbers are low, instructors receive a letter notifying them of a reduced course load. Special assignments are given if a full course load is not met.

It was moved by Mrs. Beals, supported by Mr. Malloy, and carried, to approve the faculty appointments for 2019-2020 as presented.

*New Business - Personnel –  
Faculty Resignation –  
Psychology/Sociology  
Instructor*

Mr. List informed the board of the resignation of Psychology and Sociology instructor, Ms. Amanda Delich. Her resignation is effective Fall of 2018 due to her leave of absence. She will be resigning to teach at UW-Superior.

Moved by Mrs. Beals, supported by Mr. Burchell, and carried, to approve the resignation of Ms. Delich and to seek replacement for the position. The Board thanked Ms. Delich for her years of service to the College.

*Approval of 2019 Graduate  
List*

Ms. Graham presented the list of graduates to the Board for approval. She explained that the list includes all students who has applied for graduation, including those from the Copper Country campus, but not all graduating students will walk in the graduation ceremony. Diplomas are not given out if there are any outstanding accounts.

It was moved by Mrs. Beals, supported by Mr. Brown, and carried, to approve the list of 2019 graduates as presented, pending the satisfactory completion of degree and graduation requirements.

*Discussion of Strategic  
Planning*

Mr. List explained to the Board that the forums were well attended, with excellent input received. The next step is the compilation and analyzation of the data gathered and to draft a five-year plan based on the priorities listed by the four stakeholder groups. The goal is to finalize the plan by April, and to ensure the goals are measureable, and accountability is set in place to adhere to developed goals.

*Public Comment on Topics  
Relating to GCC*

None

*Other Business*

Ms. Graham informed the Board of the many upcoming events in at the college in the near future.

Mr. Lupino explained to the Board that the Presidential Evaluation Committee met and are developing a comprehensive plan for the Board to review. There will be one more meeting and an evaluation tool sent to Board members for changes and modifications to be made.

A discussion regarding the conflict of interest forms was introduced by Mr. Lupino. He explained that after discussion with Interim President Guenard, an alternative to signing the presented form, was to add an agenda item to each Board Meeting in which Members could express any conflict of interest from the agenda items discussed at that meeting.

Mr. Malloy argued that there may be broader issues outside of specific agenda items that may be a conflict of interest and that being more cautious would be the best policy. Mr. List explained that the form was an indication of how seriously the College is committed to integrity and ethical behavior.

Mr. Burchell read a portion of the report from the HLC and interpreted it to say that because of the oath taken when elected as a Board Member, the conflict of interest form is not necessary. He explained that the Board policy in place governs the Board and addresses conflicts of interest. He supports the staff of GCC signing the form.

Ms. Beals suggested calling the MCCA to understand how other colleges address this issue. Ms. Graham agreed to call the MCCA on Wednesday.

It was moved by Mr. Burchell to add an agenda item at the start of each meeting to address any conflict of interest for each agenda item. Mr. Brown supported the motion, which was carried.

Mr. Lupino addressed the March 28, 2019 Board Working Session and reiterated that a representative from the YMCA would be presenting, it would be informational only, and no action would be taken.

*Adjournment*

Moved by Mr. Brown, supported by Mr. Malloy, and carried, that the meeting be adjourned. The meeting was adjourned at 5:28 pm.

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*John J. Lupino, Chairman*

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*Susan Beals, Secretary*

*Next GCC Board of Trustees  
Regular Meeting*

Tuesday, April 30, 2019  
4:30 pm – Room B22 Jacob Solin Center for Business Education