

GOGEBIC COMMUNITY COLLEGE  
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Thursday evening, January 31, 2019, in the Solin Center for Business Education, Room B22, on the campus of Gogebic Community College, Ironwood, Michigan.

*Call to Order, Pledge of Allegiance, Roll Call*

Chairman Lupino called the meeting to order at 4:30 pm and opened with the Pledge of Allegiance.

Those present: Mrs. Beals, Mr. Burchell, Mr. Kolesar, Mr. Lupino, Mr. Malloy, Interim President Guenard

Absent: Mr. Brown, Mr. Fitting

Also present: Dean List, Dean Graham, Kim Zeckovich, Ashley Paquette, Nicole Rowe, Kari Klemme, Allan Aukee.

*Report of Secretary*

Moved by Mr. Malloy, supported by Mr. Burchell, and carried, to approve the minutes of the December 18, 2018, Regular Meeting and the January 8, 2019 Re-Organizational Meeting as presented.

*Institutional Reports*

Ms. Nicole Rowe, the Director of Allied Health, presented to the Board regarding the National League of Nursing Accreditation. She outlined what the current testing scores are, scores needed to achieve accreditation, and the steps the program is taking to achieve those scores.

*Public Comment on Agenda and Reports*

Mr. Allan Aukee presented the option of leasing a portion of the Armory building to house the new Skilled Trades Building.

*Unfinished Business – On-Going Projects/Reports*

Interim President Guenard gave an update regarding the status of the bookstore study and will be meeting with the Administrative Council February 15, 2019 to make decisions regarding the future of the bookstore. Mr. Guenard plans to have a recommendation to the board at the February Regular Meeting.

Mr. Guenard and Dean List explained that the focused visit report for the Higher Learning Commission was to be finished on February 15, 2019 to prepare for the April 15, 2019 visit from the HLC. The report provides evidence for the areas highlighted in the October 2018 Systems Appraisal Document and will aid the HLC onsite review team in preparation of the HLC April visit.

Mr. Guenard addressed the open position of Baseball Coach. He expressed that salary was a hurdle in finding candidates and suggested the possibility of combining the Baseball Coaching position with the open position for the Residence Hall.

Dean List explained that the student program level assessment is moving forward as scheduled. Part of the assessment includes areas of critical thinking and information competency.

Both Mr. Guenard and Mr. List explained that the feasibility study of the trades program in Houghton was finished and will have the results the second week in February.

Mr. List stated that the Cosmetology program has had lowered enrolled and discussed the option of lowering the number of credits needed to graduate from the program, or to add Cosmetology to the early college program.

Mr. Guenard informed the board that the National Institute of Health video has been submitted and would be available within two weeks. The video is exclusive to GCC, in addition to having access to all footage.

*Unfinished Business –  
Designation of Representative  
and Alternate to the Michigan  
Community College Association  
Board of Directors*

Moved by Mr. Malloy, supported by Mr. Burchell, and carried to elect Mr. Brown as the MCCA Board of Director representative, with Mrs. Beals as the alternate, for the period of July 1, 2019 to June 30, 2020.

*New Business – Financial  
Reports*

Mr. Guenard gave a summary of December 2018 financial reports. With lowered enrollment, revenue has been down despite the increase in tuition rates. Savings from vacant positions within the College has allowed for budget adjustments, and has performed as budgeted. There have been efforts to lower receivables, so as to stabilize the budget process.

With the exception of the Auxiliary Fund, which has a missing transfer, the Statement of Changes in Fund Balance shows strong correlation to the prior year. The bookstore and the LSCC has outperformed last fiscal year. Increasing enrollment and other opportunities to increase revenue continue to be at the forefront.

*New Business – Purchase  
Skilled Trades Building from  
Barry Pertile*

Mr. Guenard was looking for approval from the board to move forward with the purchase of the building at 250 Midland Ave for the Skilled Trades Building. There was discussion if the offer from Mr. Aukee to lease the Amory building would be more advantageous to the College in the future. Mr. Guenard expressed his concern that the plans presented to the State of Michigan and the Foundation included the purchase of Mr. Pertile's building and that it would be much more beneficial for the college to move forward with purchasing a building than getting into a lease agreement with a partial building for 10 years. After deliberation, moved by Mrs. Beals, supported by Mr. Kolesar to move forward with the existing plan of purchasing the Skilled Trades Building from Barry Pertile.

Roll Call Vote: Beals – Yes; Brown – Absent; Burchell – Yes; Fitting – Absent; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried – 5 Yes, 0 No.*

*New Business –Accept RFP for  
Engineering Services for Skilled  
Trades Building*

Moved by Mrs. Beals, supported by Mr. Kolesar, and carried, to accept the recommendation to perform contract administration from UPEA Engineers and Architects in the amount of \$55,400.

*New Business – Update  
Admissions Policy*

Moved by Mrs. Beals, supported by Mr. Malloy, and carried, to accept the first reading of the updates made to the Admissions Policies of Gogebic Community College.

*New Business – GOISD  
Contract*

Moved by Mr. Kolesar, supported by Mr. Burchell, and carried to approve the GOISD contract for Robotics, Trades, and Mechanical Design for the 2018-2019 fiscal year in the amount of \$6020.00.

*Personnel Items – Spring  
Semester 2018-2019 Adjunct  
Faculty List*

Moved by Mr. Kolesar, supported by Mr. Burchell and carried to accept the adjunct faculty as list for the Spring 2018-2019 semester.

*Personnel Items – Staff  
Retirement – Learning  
Resource Center Director*

Moved by Mrs. Beals, supported by Mr. Malloy to accept the retirement of Kathryn Maciejewski, effective June 30, 2019. The board expressed thanks to Kathryn for her years of service and to seek replacement. Motion carried.

*Personnel Items – Faculty  
Resignation*

Moved by Mr. Burchell, supported by Mr. Kolesar and carried to regretfully accept the resignation of History instructor, Andrew DiGiorgio. The board wished to thank him for his time at the college and to seek replacement.

*New Business – Institutional Statements, First Read*

Mr. List explained that the Diversity and Inclusion Statement and Institutional Integrity Statement were drafted and the Philosophy Statement, Mission Statement, and Institutional Purposes were modified, presented and approved by the Strategic Leadership Team. All were sent to staff, who were encouraged to add or edit. The Board expressed the statements were well written and comprehensive. Moved by Mr. Kolesar, supported by Mrs. Beals to approve the first read. Motion carried.

*New Business – Resolution of Authorization for Michigan New Jobs Training Program*

Interim President Guenard discussed the training agreement between Highland Copper and the Michigan New Jobs Training Program (MNJTP). The program is facilitated through the MCCA, which requires Board action to authorize the College to enter in an agreement with employers through the MNJTP. Moved by Mrs. Beals, supported by Mr. Malloy and carried to enter into agreements for the MNJTP.

*Discussion of Strategic Planning*

Dean List explained that the Strategic Plan is moving forward as planned. The community survey closed January 31, 2019 and staff and student open forums are upcoming, which will allow for a strong strategic plan.

*Public Comment*

None

*Other Business*

Board members discussed continuing in the process of self-evaluation. Mr. Kolesar suggested that each member define three goals and send them to him for compilation and presentation. The results would be discussed during the Budget Workshop to be held on February 25, 2019 at 4:30 pm. The Workshop may also include a discussion regarding the Lindquist Student Center.

Mr. Guenard stated that the Conflict of Interest Form needed to be signed for the Higher Learning Commission.

Mr. Guenard discussed the opportunity for bids for a Solar Proposal. The College could potentially see cash flow within 20 years of adopting a solar plan.

Mr. Guenard also informed the Board that there have been preliminary designs created for the employee breakroom to be placed in a vacant room of the Alex D. Chishom Library.

*Executive Session*

At 7:45 pm, it was moved by Mr. Malloy, supported by Mr. Kolesar, that the Board move into Executive Session to discuss matters exempt from disclosure.

*Regular Session*

At 8:51pm, the Board agreed to return to Regular Session.

*Adjournment*

Moved by Mrs. Beals, supported by Mr. Kolesar, and carried, that the meeting be adjourned. The meeting was adjourned at 8:51 pm.

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*John J. Lupino, Chairman*

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*Susan Beals, Secretary*

*Next GCC Board of Trustees Regular Meeting*

Tuesday, February 25, 2019  
4:30 pm – Room B22 Jacob Solin Center for Business Education