

TITLE: PERSONNEL - HOLIDAYS

The following will be observed as holidays by the college:

1. New Year's Day (January 1)
2. Friday preceding Easter Sunday
3. Monday following Easter Sunday
4. Memorial Day (last Monday in May)
5. Independence Day (July 4)
6. Labor Day (first Monday in September)
7. Thanksgiving Day (fourth Thursday in November)
8. Friday following Thanksgiving Day
9. Winter Recess (Christmas Eve and Christmas Day and three additional days determined by the President)

If a holiday listed above falls on Saturday, the preceding Friday will be granted as a holiday, and if a holiday as listed above falls on Sunday, the following Monday will be granted as a holiday.

Substitute holidays may be established by the President's Office.

Date of Adoption: 12/18/84

Revised: 2/26/92, 1/25/00, 5/26/15