

**TITLE: PERSONNEL - ANNUITIES**

Within the provisions of applicable state and federal law, it shall be the policy of the Board of Trustees to honor the written request of the employees of the college to deduct from salaries the cost of individual annuity contracts when requests are properly executed, filed with the Dean of Business Services, and meet the guidelines of the college's master 403(b) plan document.

Date of Adoption: 12/18/84

Revised: 2/26/92, 1/25/00, 5/26/15