

**TITLE:       NON - SUFFICIENT FUNDS CHECKS**

A service charge of \$20.00 or the rate charged by the College's financial institution will be assessed for each check returned to the college because of non-sufficient funds. Check-cashing privileges will be denied to all individuals until such time as a non-sufficient funds check is replaced by cash, certified check or money order. Two non-sufficient funds checks received during the school year will result in the loss of check cashing privileges for the remainder of that year.

The Dean of Business Services shall have the authority to waive these provisions when it is deemed appropriate.

Date of Adoption: 11/27/84

Revised: 2/26/92, 6/29/99, 8/28/12