

TITLE: MINIMUM COURSE ENROLLMENT POLICY

The minimum paid student enrollment to offer non-sequential credit courses on and off campus is ten (10) students if only (1) course section is scheduled for the location. A paid student enrollment of fifteen (15) students is required for the first sequential course at any location if only one course is schedule. Courses with enrollments below these minimums may be offered if one of the following criteria exists:

1. The course is taught at an instructional rate, which makes it cost effective.
2. The course is taught as part of a full-time faculty member's normal load to maximize the annual instructional load.
3. The course is required for students expecting to graduate at the end of the semester.
4. The course is necessary to maintain the continuity and normal completion time for the curriculum.
5. The course meets a specific need within the College community.

Date of Adoption: 8/28/12

Revised: