

TITLE:     **ADMISSION STATUS**

**Regular Basis**

High School Graduates: All fully matriculated high school graduates are eligible for regular admission. An official transcript of the student's high school academic record must be on file in the Admissions Office before admission status will be determined.

High School Equivalency: Students who have successfully completed the GED Test or another high school equivalency examination are eligible for regular admission. Documentation of high school credit, including test subscores, must be on file in the Admissions Office before admission status will be determined.

Transfer: Students transferring from other post-secondary educational institutions are eligible for regular admission if in good academic standing at the prior schools attended. College students transferring to Gogebic Community College from other institutions must fulfill the same requirements of all incoming students and follow the same procedures in making application with the following exceptions:

If a student is seeking transfer credit, official transcripts from all other colleges or universities attended should be sent to the Admissions Office.

Grades lower than a "C" will not be accepted as transfer credit to Gogebic Community College. Gogebic Community College can assume no responsibility, however, for the acceptance of such credits by institutions to which students with advanced standing may transfer later. At least 16 course credits, excluding Physical Education, must be taken and completed at Gogebic Community College for degree qualification.

An applicant accepted as a transfer student who was either subject to academic suspension or on probation will not be admitted to Gogebic Community College until he can qualify for re-admission to the institution from which he was dismissed, except by permission of the Vice President of Student Services. Official transcripts from prior colleges attended must be submitted.

Re-Admission Students who have withdrawn from Gogebic Community College for one semester or more must reapply for admission into the college. If a student has attended another college, an official transcript of all academic work must be on file in the Admissions Office before readmission status will be determined.

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1. Former students who have voluntarily dropped out of Gogebic Community College for one or more semesters and who were in good standing must apply for readmission by completing an application for admission.
2. Former students who have been suspended from Gogebic Community College for one semester or more must apply for readmission by completing the application for admission. The application will be reviewed by the Admissions Committee and a decision made either recommending acceptance or deferment on the application. A suspended student is required to make an appointment and meet with the Vice President of Student Services to discuss readmission.

Applicants seeking readmission should file their applications at least one month prior to the semester of enrollment.

International Student Applications: International students must fulfill the same requirements of all incoming students and follow the same procedures in making application with the following exceptions:

1. Applicants must provide all documentation necessary for completion of necessary paperwork associated with U.S. Immigration and Naturalization Service requirements.
2. Applicants must also demonstrate an adequate proficiency in the English language by taking the University of Michigan Language Institute proficiency examination or the TOEFL and attaining a satisfactory score (Minimum TOEFL score 500 written, 173 computer-based).
3. Applicants must show evidence that they have adequate financial reserves to cover the expenses of attending Gogebic for one academic year.
4. Applicants who have attended other colleges must have an official transcript sent to the Office of Admissions.
5. Proof of health insurance must be provided.

TITLE:     **ADMISSION STATUS** (Cont'd)

Audit Applicants: Students seeking to exclusively audit classes must complete and follow all regular and special application procedures appropriate to their admission status. Specific policies pertaining to class auditing procedures are found in Policy Series No. 424.

### **Special Admission Status**

Applicants who have not completed the usual admissions requirements or who do not meet regular admission requirements and who desire to take a limited course load in a given semester may do so as special students upon approval by the Vice President of Student Services.

Dual Enrollment: Using a principle of “ability to benefit,” high school students and high school-aged home-schooled students who can demonstrate academic readiness for college level courses through college approved measurement instruments may be admitted to Gogebic Community College courses. This demonstration may include appropriate scores from placement assessment examination taken at the College.

Guest Applicants: Guest applicants must submit a guest application form supplied by the Registrar's Office of the college they are attending. Both sides of this form must be completed. The guest student also must complete Page 1 of the application for admission. Transcripts are not necessary for admission. A non-refundable application fee is required. A guest application is valid for one semester only.

Ability to Benefit: Adult students who have not graduated from high school and do not meet regular admissions requirements but show ability to benefit from instructional offerings of the college may be admitted as special students upon approval of the Vice Pres of Students after successful completion of college placement testing. Students admitted under this provision are limited to a maximum of twelve credits in a given semester and are expected to make regular progress toward completion of high school or its equivalency (GED). However, federal regulations may prohibit Ability to Benefit students from receiving financial aid.

Date of Adoption: 10/30/84

Revised: 1/29/92, 3/28/06, 4/30/13, 7/13/2020