

GOGEBIC COMMUNITY COLLEGE  
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, March 30, 2021 at 6:30pm via Zoom.

- Call to Order, Roll Call* Chairman Lupino called the Regular meeting to order at 6:30pm and opened with the Pledge of Allegiance.  
Those present: Mrs. Beals, Mr. Brown, Mr. Burchell, Mr. Kolesar, Mr. Lupino, Mr. Malloy  
Also present: President Dr. George McNulty, Vice President of Business Services Erik Guenard, Vice President of Academic Services David Darrow, Kelly Marczak, Dennis Mackey, GCC Men's Basketball Team, Kristy Dums, Dawn Parkin, Joe Mutter, Charity Smith, and Kari Klemme.
- Report of Secretary* Moved by Mr. Brown, supported by Mr. Malloy, and carried, to approve the minutes of the February 22, 2021 Regular Board Meeting.
- Conflict of Interest* No conflict of interest of board members on agenda items was brought forward.
- Introduction of the GCC Men's Basketball Team* Coach Dennis Mackey introduced the Samsons Men's Basketball team to the Board. He reported the team will be playing in the NJCAA Division II Region 13 April 2-4 and expressed his excitement to see how far they will go in the tournament. All players present introduced themselves and where they are from. Coach Mackey explained players are tested 2-3 times per week for COVID and they were challenged with wearing masks during practice and games. He is proud of his players and the Board welcomed all players to GCC and thanked them for their hard work.
- Introduction of New Employees – Kristy Dums, Dawn Parkin, and Joe Mutter* Vice President of Academic Services David Darrow introduced Kristy Dums, the Allied Health Coordinator, Dawn Parkin, the Administrative Assistant to the Allied Health Director, and Joe Mutter, the Supervisor of Mt. Zion Operations, to the Board. Mr. Darrow provided background on each of the new employees and expressed his gratitude to have them all on board at the College. Ms. Dums told the Board how welcoming all the staff have been to her and that she is excited to be part of the GCC team. The Board welcomed the new employees.
- Foundation Update – Kelly Marczak* Kelly Marczak reported she is disappointed that she had to miss the GCC alumni gathering held in Minnesota this year due to COVID. She explained she is in full swing with scholarship season and is currently reviewing submitted applications. The deadline for applications is on April 1, 2021.  
  
An estate gift was given in 2016 for the Elred Mugford Nursing Scholarship in memory of his mother Clara, which has since doubled in endowment. This increases the amount of nursing scholarships that can be awarded to students.
- Houghton Update – Stacy Brey* Vice President of Business Services Erik Guenard provided the update from Stacy Brey. He reported Fall and Summer enrollment is progressing well at the Copper Country Center. The IT department has been working with faculty and staff in Houghton to increase the technology used for distance delivery education. A new phone system will be installed in the next month, which will be used as a test site before being implemented on the Ironwood campus.
- President's Update – Dr. George McNulty* President McNulty announced GCC was recognized by Intelligent.com as one of the best programs, specifically for Most Academic Rigor, for Medical Coding and Billing. He congratulated Angela Kortemeier for this recognition.
- Public Comment on Agenda* None

*New Business –  
Financial Reports*

Vice President of Business Services Erik Guenard presented the February 2021 financial statements. The revenues and expenses are tracking well with the prior year, with differences due to COVID-19 impact. The College is working to reduce expenses and transfers are up as a result of offset of expenses. The Balance Sheet has a higher tuition accounts receivable, which will be drawn down with financial aid. The Statement of Changes in Fund Balance is tracking better than the previous month as transfers were made and the balance on the General Fund has increased. The Foundation funds are moving in a positive direction which resulted in the account being ahead of prior years at this time.

The Auxiliary funds will look better with credit memos from the Bookstore. The Snack Bar is working at a reduced status, Mt. Zion performed well, and the Porkies had a great season, even with the late snow fall. Mr. Guenard also provides updates on the HEERF funds available to the College.

Mr. Lupino inquired about Maymester and how the numbers look. Mr. Darrow reported the heavy marketing will begin next week, with most enrollment coming in the week before classes begin. This is the first Maymester begin offered at the College, which does not provide a comparison to previous years for enrollment numbers.

Motion made by Mrs. Beals, supported by Mr. Brown, and carried, to accept the February 2021 financial statements as presented, and to pay all attached invoices.

*New Business – Consent  
Agenda Items – Board  
Policy - Anti-Fraud  
Policy – First Read*

Mr. Guenard presented the first read of the Anti-Fraud Board policy, which came from the Compliance Committee as an attempt to stay current.

Motion made by Mr. Brown, supported by Mr. Brown, and carried, to accept the Anti-Fraud Board Policy first read, as presented.

*New Business – Consent  
Agenda Items - Board  
Policy - COVID-19  
Pandemic Safety  
Protocols Policy – First  
Read*

Mr. Guenard presented the Board with the first read of the COVID-19 Pandemic Safety Protocols Policy, which has also come from the Compliance Committee at GCC. He explained this complies with state policies and the policy references procedures, which can be updated.

Motion made by Mrs. Beals, supported by Mr. Kolesar, and carried, to approve the first read of the COVID-19 Pandemic Safety Protocols Board policy.

*New Business –  
Personnel Items -  
Student Outreach  
Specialist*

Vice President of Academic Services David Darrow recommended Leah Hagen to be hired as the Student Outreach Specialist for GCC. He explained she has done a great job as the Bookstore Manager, adjunct instructor, and overall ambassador for the College. The ACES Center and TRiO will be happy to have her. Leah would run the Bookstore and work in ACES until the Bookstore position has been reevaluated.

Motion made by Mr. Kolesar, supported by Mr. Brown, and carried, to approve the hiring of Leah Hagen for the position of Student Outreach Specialist and to reevaluate the Bookstore, as presented.

*Discussion of Strategic  
Planning*

Dr. McNulty reported the webpage for the Strategic Plan is in the process of being updated as to provide more details of the work being done and progress made. The Team Leads will be providing status updates in April so others can be informed of the collective work and to address any questions or concerns of the Team Leads.

Dr. McNulty also informed the Board that one of the teams is working on an Earth Day initiative for April 22, 2021 and more details will be provided as it draws closer.

*Public Comment on  
Topics Relating to GCC*

None

*Other Business*

Mr. Lupino reminded Board members that according to state law beginning in April, members who wish to vote at meetings must attend in person. Progress of new legislation would be monitored and changes would be communicated to the Board.

Mrs. Beals announced the Ironwood Diversity and Inclusion group will be hosting another speaker on April 5, 2021 at 7pm on the topic of Asian and Pacific Islander history and contributions.

Dr. McNulty asked the Board if any members would be interested in reviewing Board Policy Series 100 with him to keep up to date.

Dr. McNulty announced that the Vice President of Student Services and Athletics position received 40 interested applicants, with three finalists selected. On-campus interviews will be held on April 12-13, 2021 and Board members should reach out to Dr. McNulty if they were interested in meeting with the candidates. Mr. Kolesar told Dr. McNulty he would reach out with his availability

*Executive Session*

Moved by Mr. Malloy and supported by Mr. Brown that the be meeting moved to Executive Session.

Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Absent; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 6 Yes, 0 No, 1 Absent. The meeting moved into Executive Session at 7:10pm.

*Return to Regular Session*

Moved by Mr. Kolesar and supported by Mr. Malloy that the be meeting return to Regular Session.

Roll call vote: Beals – Yes; Brown – Yes; Burchell – Yes; Fitting – Absent; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 6 Yes, 0 No, 1 Absent. The meeting returned to Regular Session at 7:47pm.

*Adjournment*

Moved by Mr. Malloy, supported by Mr. Brown, and carried, that the meeting be adjourned. The meeting was adjourned at 7:48pm.

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*John J. Lupino, Chairman*

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*Susan Beals, Secretary*

*Next GCC Board of Trustees Regular Meeting*

Tuesday, April 27, 2021 at 6:30 pm – Upper Level of the Lindquist Student and Conference Center