

GOGEBIC COMMUNITY COLLEGE
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, November 30, 2021 at 6:30pm in the Upper Level of the Lindquist Student and Conference Center on the Ironwood campus.

- Call to Order, Roll Call* Chairman Lupino called the Regular meeting to order at 6:30 pm and opened with the Pledge of Allegiance.
Those present: Mrs. Beals, Mr. Brown, Mr. Fitting, Mr. Kolesar, Mr. Lupino, and Mr. Malloy.
Those absent: Mr. Burchell
Also present: President Dr. George McNulty, Vice President of Academic Services David Darrow, Stacy Brey, Jennifer Ahonen, Nicole Rowe, Connie Hicks, Steve Spets, Glen Ackerman-Behr, Charity Smith, and Roberta Anders.
- Chairman Lupino thanked GCC Staff for the new room configuration to make it easier for everyone to hear during board meetings.
- Report of Secretary* Moved by Mr. Brown, supported by Mr. Malloy, and carried, to accept the minutes of the October 26, 2021 Regular Board Meeting, as presented.
- Conflict of Interest* Mr. Fitting stated that he has rental properties near the area to be leased per the GOISD contract.
- Institutional Reports –
Houghton Update –
Stacy Brey* Ms. Brey reported that the Student Advocacy Group at the Copper Country Center is starting back up, thanks to Emily Geiger Dedo and Matt Gage. They are looking at some key goals such as volunteering, holding student socials, being a student voice, and study groups & academic resources. They are meeting tomorrow and are looking at providing healthy snacks to students during exams next week.
- On the student front, Cynthia Brandon-Slocum has had about 10 students participating in the book club this semester.
- Ms. Brey stated that Ms. Geiger Dedo shared that since GCC is in the second year of the Excel Energy grant, she will be working on student selection for the grant scholarships and projects.
- There is an update on the CNA Academy from the partner reviews completed by Nicole Rowe and Glen Ackerman-Behr. The annual updates with the partners provide direct feedback on their experience with the program and the consistent message has been praise for our trainer, Tammy Carroll's attitude and flexibility. The CNA students are very well prepared.
- They are looking ahead to the spring semester and continuing with promoting registration.
- President's Update –
Dr. George McNulty* Dr. McNulty thanked everyone for getting the room set up in the new configuration. He provided an update on the National Championship tournament for eSports. The NJCAA National Championship playoffs is a single elimination tournament, win or go home. We have two teams ranked in the top 8 in the nation going into playoffs, Call of Duty: Cold War, and Rainbow Six Siege. We will also have 5 Samsons competing solo in three various games, Call of Duty: Warzone, and NBA 2K21. Tune into <https://Twitch.tv/GogebicEsports> to watch Samsons Esports. He wished our students a very successful national championship tournament.

There has been another very positive development: This morning there was a House Committee Hearing on the community college BSN authority. This has a history but it now is gaining greater traction. The Education Committee in the House held a hearing on House Bills 5556 and 5557 for the community college Bachelor of Science BSN legislation. The bill has bipartisan support and Representative Greg Markkanen here in the UP has co-sponsored the bill. This could be good for GCC as well as the UP.

Finals are approaching the week of December 6 and it has been a productive semester. Dr. McNulty thanked the faculty and staff for their support of students, and their support to one another over the course of the semester. He gave a shout out to our December graduates for their persistence in achieving their goals and wished them luck on their future endeavors.

Chairman Lupino wished the December graduates best of luck and also wished the eSports team best of luck.

*Public Comment on
Agenda & Reports*

None.

*New Business –
Financial Reports*

Ms. Jennifer Ahonen, Controller, presented the October 2021 financial statements.

The General Fund Revenue and Expense Summary shows the college budget for fiscal year 2021-2022 and the activity through October 31, 2021. The revenues and expenditures are in-line with to the previous year. Revenues include the fall semester tuition and fees, monthly state aid payment and annual accrual for property tax revenue. Revenues are at 37% of the budget, while expenditures are at 24% of the budget with a net revenue of \$1,530,811.

The Balance Sheet shows assets and liabilities incurred through October 2021. The comparison between years shows a difference in the accounts receivable – state aid as the state aid receivable was recorded in October for the current year but was not recorded until December of the previous year. Cash is showing a healthier balance from the previous month with the addition of a monthly state aid payment for October. The financials present a healthy position at the end of October 2021.

The Statement of Changes in Fund Balance shows the cumulative revenues and expenditures through October 2021. The increase in fund balance remains noticeable from the prior year in most funds. The exceptions being the designated fund and the restricted fund. The auxiliary funds are showing positive fund balances with only Mt. Zion showing support from the General Fund. The Snack Bar remains an inactive fund as it has consolidated with the bookstore/Samsons Canteen. The bookstore/Samsons Canteen and Campus Suites both had lost revenue recorded in the previous year. The bookstore/Samsons Canteen inventory adjustment after moving to on-line book sales has taken place which supported a decrease in fund balance in comparison to the September reports.

Included is a summary of COVID funding for the college. This report shows the COVID funding by category and line item. The columns compare the initial authorization to the amount expensed under each category and line item for each of the three fiscal years so far affected by COVID. The total expense from the three years is compared to the authorization to show the balance remaining.

Chairman Lupino thanked Ms. Ahonen for including the COVID summary and for providing such an insightful report. Mr. Kolesar would like to see this summary included on-going and stated that he appreciated how clearly Ms. Ahonen explained the reports.

Motion made by Mr. Malloy, supported by Mrs. Beals, and carried, to approve the October 2021 financial statements, as presented.

*New Business – Consent
Agenda Items- GOISD
Career & Technical
Education Contract*

Mr. Darrow stated that the contract for rental space for the GOISD to use portions of the GCC campus has been provided to the board. This year's agreement totals \$7,726 and it is almost identical to last year. Mr. Fitting stated that this amount seemed low. Mr. Kolesar mentioned that the spaces are used only a couple of hours a day and we are getting a fair revenue for the actual use of the space.

Motion made by Mr. Kolesar, supported by Mr. Brown, and carried, to approve the GOISD Career & Technical Contract for \$7,726, as presented.

*New Business – Consent
Agenda Items- Lease of
CDL Program Truck*

Mr. Darrow introduced Connie Hicks. Ms. Hicks stated that F.F. Fisher Leasing Corporation, a sole source provider, has prepared an Equipment Lease Proposal for Gogebic Community College to replace a truck within the Commercial Motor Vehicle program. Due to a shortage in available semis, and the working relationship established with F.F. Fisher, the College has been able to test-drive vehicles and place a hold on an acceptable replacement. There is no trade-in on the current truck, and it may be scrapped out.

Mrs. Beals inquired how many students are in this program, how are we recruiting students, and what is the source of funding. Ms. Hicks stated there are 5 students for this semester and recruiting is done through general ads on TV and students are local/regional and are hired locally. Dr. McNulty confirmed that the source of funding is Institutional Funding. Mr. Fitting inquired regarding the total amount and why we are leasing as opposed to purchasing. Ms. Hicks stated the truck is \$86,800 with the paint and we have leased in the past. Mr. Malloy stated that we should get approximately 5 more years out of this truck considering the miles on it. Mrs. Beals inquired that if at the end of the 5-year lease is there an option to purchase. Ms. Hicks explained that GCC will own the truck in the end. Mr. Ackerman-Behr explained the College will own the truck at the end of the lease for a nominal amount, such as \$1.

Chairman Lupino inquired if students are trained to drive other vehicles when they are trained for CDL. Ms. Hicks explained they do have a bit of different configuration with the trucks that we have. It is a Class A license, and they can drive Class B trucks such as for waste disposal companies or dump trucks. They are prepared for any number of jobs and there is 100% job placement.

Motion made by Mrs. Beals, supported by Mr. Malloy, and carried, to approve the lease of the CDL Program truck, as presented.

*New Business – Consent
Agenda Items –
Candidates for
Graduation December
2021*

Mr. Darrow reported that students graduating in December 2021 are candidates for the following degrees: Associate of Science, Associate of Arts, Associate of Applied Business, Associate of Applied Science, and Certificate of Completion in Cosmetology.

Chairman Lupino would like to encourage the students to attend the May graduation ceremony.

Motion made by Mr. Malloy, supported by Mrs. Beals, and carried, to approve the listed candidates for graduation in December 2021, pending satisfactory completion of their degree and graduation requirements, as presented.

*New Business – Consent
Agenda Items – Zoom
Room for Ironwood
Chemistry Lab*

Dr. McNulty thanked IT, the Math & Science Division, and others involved in the Zoom Room for the Chemistry Lab and stated that Gogebic Community College has been utilizing the Zoom platform since March of 2020. During this time, the College faculty have provided quality education to our students and are constantly identifying opportunities to create a more engaged classroom. Currently, the College supports the Zoom conferencing platform, Zoom

Phones across Ironwood and Houghton locations, and has built out two currently active Zoom Rooms. The addition of a Zoom Room for the Ironwood Chemistry Lab would keep a tested, common platform that is already in place on campus. The College would be building out the Ironwood Chemistry Lab as our third Zoom Room.

Mrs. Beals inquired about other upgrades to the labs since this has been needed for a long time. Dr. McNulty explained that HEERF funding cannot be used for new capital expansion. However, advancement of the science labs is on the radar.

Motion made by Mr. Kolesar, supported by Mr. Brown, and carried, to approve the contract with Zoom to build out our Ironwood Chemistry Lab as a Zoom Room in the amount of \$34,080, with funding coming from the HEERF III institutional funds, as presented.

*New Business – Consent
Agenda Items – Allied
Health – HEERF
Funding Requests*

Dr. McNulty gave credit to the Nursing Department for helping to initiate this. It took a lot of teamwork to get to this point. The Allied Health Department is requesting four high fidelity manikins and one auto extraction simulator for board approval. All items are used for simulation and skill attainment. HEERF Funding is requested because simulation items will allow us to increase social distancing in labs and simulation settings and allow instructors to conduct virtual demonstrations for students required to attend remotely due to quarantines. Additional high-fidelity manikins will improve simulation experiences and train students to care for patients in the healthcare setting.

Mrs. Beals is concerned that all the manikins have medium skin tone, and we are trying to broaden our perspective and would like to think about other options. Ms. Rowe stated she would be happy to make adjustments to vary the skin tones and added they do this with most manikins so that varied ethnicities are in the lab.

Motion made by Mr. Brown, supported by Mrs. Beals, and carried, to approve the four requested high-fidelity manikins for a total of \$160,759.95, as presented.

*New Business – Consent
Agenda Items – Bid for
Equipment for
Continued Development
of Mechatronics
Workforce Development
Program*

Dr. McNulty thanked Glen Ackerman-Behr for his diligence in working to promote this program, which could benefit this area. He stated that in September 2021, the Board of Trustees accepted the bid by ATS Midwest for the first course of a multi-course Industry 4.0 Mechatronics & Robotics program. ATS Midwest, a sole-source supplier, was selected based on their ability to provide the equipment to meet the needs of industry. Vendor specific items from Amatrol and FANUC are necessary to provide state of the art training and industry specific training to educate our stakeholders in the U.P. and upper Wisconsin.

UP Michigan Works has awarded a MiLEAP program development grant to cover \$49,463 for the next portion of equipment for this program. This software and equipment will provide an additional course in a multi-course design. GCC's Workforce Development office has been working cooperatively with many regional industry organizations to provide funding for specific training needs and potential additional equipment purchases.

The President approved the bid as allowed under Board Policy 508 to prevent any disruption of programming that may occur due to the lead time associated with ordering electronic equipment. He thanked the board for allowing this to move forward.

Mrs. Beals asked Mr. Ackerman-Behr to invite the board to come take a look at this when it is in place. Mr. Ackerman-Behr affirmed and stated that it is due March or April of 2022.

Motion made by Mrs. Beals, supported by Mr. Fitting, and carried, to accept the bid by ATS Midwest in the amount of \$49,463 to be funded from the MiLEAP grant, as presented.

*New Business –
Personnel Items –
MESPA Appointment –
Administrative Asst to
VP of Student Services
& Athletics*

Mr. Darrow reported that Ms. Jennifer Ansami, current Assistant to the Director of Admissions, Marketing and Community Relations has interviewed and accepted the position of Administrative Assistant to the Vice President of Student Services & Athletics. Her starting salary will be Grade 5, Step 11 on the MESPA scale with a start date of December 1, 2021.

Motion made by Mr. Brown, supported by Mr. Malloy, and carried to approve the appointment of Ms. Jennifer Ansami as the Administrative Assistant to the Vice President of Student Services & Athletics, as presented, and seeks authorization to search for an Administrative Assistant to the Director of Admissions, Marketing and Community Relations, as presented.

*Discussion of Strategic
Plan*

Dr. McNulty reports that the Strategic Plan continues to move forward and there are monthly team leads. Beth Steiger and Miranda Heglund have been coordinating various meetings related to forward momentum with the Administration and with the team leads. The meetings are for the purpose of working to complete the cycle of the Strategic Plan.

The Strategic Plan environment is starting to hone in on building enrollment and improving upon enrollment techniques to advance the College. Part of this is the continual development of the enrollment management plan.

Ms. Steiger and Ms. Heglund will host a team lead appreciation lunch this week.

*Public Comment on
Topics Relating to GCC*

None.

Other Business

None.

*Closed Session –
President's Quarterly
Evaluation*

At 7:30 pm, a motion was made by Mr. Malloy, and supported by Mr. Brown, that the board move to Closed Session to discuss matters exempt from disclosure. Roll call vote: Beals – Yes; Brown – Yes; Burchell – Absent; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 6 Yes, 0 No, 1 Absent.

*Return to Regular
Session*

Mr. Fitting left the meeting at 8:55pm. At 8:56 pm, it was moved by Mr. Malloy, and supported by Mr. Brown to return to Regular Session.

Adjournment

Moved by Mr. Malloy, supported by Mr. Brown, and carried, that the meeting be adjourned. The meeting was adjourned at 8:57 pm.

John J. Lupino, Chairman

Susan Beals, Secretary

*Next GCC Board of
Trustees Regular Meeting*

Tuesday, December 21, 2021 at 6:30 pm – Upper Level of the Lindquist Student and Conference Center.