

GOGEBIC COMMUNITY COLLEGE
Ironwood, Michigan

A Regular Meeting of the Board of Trustees of Community College District of Gogebic County was held on Tuesday evening, June 29, 2021 at 6:30pm in the Upper Level of the Lindquist Student and Conference Center on the Ironwood campus.

- Truth in Taxation Hearing* Chairman Lupino called the Truth in Taxation Hearing open at 6:31 pm. Vice President of Business Services, Erik Guenard, gave an overview of the millage request report. With no further discussion, Chairman Lupino declared the hearing closed at 6:34 pm.
- Call to Order, Roll Call* Chairman Lupino called the Regular meeting to order at 6:35 pm and opened with the Pledge of Allegiance.
Those present: Mrs. Beals, Mr. Burchell, Mr. Fitting, Mr. Kolesar, Mr. Lupino, Mr. Malloy
Those Absent: Mr. Brown
Also present: President Dr. George McNulty, Vice President of Business Services Erik Guenard, Vice President of Academic Services David Darrow, Charity Smith, Kari Klemme and Roberta Anders. Chairman Lupino welcomed the new Executive Administrative Assistant to the President, Roberta Anders, and Board member introductions followed.
- Report of Secretary* Moved by Mr. Malloy, supported by Mr. Burchell, and carried, to approve the minutes of the May 25, 2021 Regular Board Meeting.
- Conflict of Interest* Mr. Burchell stated he has a time conflict and it was necessary to leave the meeting at 7:30pm.
- President's Update – Dr. George McNulty* Dr. McNulty called attention to the GCC Foundation Annual Report. He stated that the report is comprehensive and demonstrates many positive outcomes. He also read a quote from a recent nursing graduate student praising GCC nursing instructors.

Dr. McNulty invited the Board to the July 4th parade in Bessemer. The College is walking in the parade and wearing “Red, White and Bold” shirts.

Dr. McNulty informed the Board, according to NJCAA rules, the 3-point line is being moved 1 foot back for both men’s and women’s basketball.
- Public Comment on Agenda* None
- New Business – Financial Reports* Vice President Erik Guenard presented the May 2021 financial reports. The General Fund Revenue and Expense summary is at 84% which is comparable to the previous year. State aid will be booked in the month of June. Expenditures are 86% compared to 87% last year. The 2% increase in salaries is due to insurance changes and there is a \$60k decrease from the prior year in spending. The revenue over expenditures numbers are related to state aid. The Balance Sheet shows cash is up this year, with receivables up, but will be level with 3rd party billing. Property taxes are also up on receivables. The Statement of Changes and Fund Balance shows the Auxiliary funds took a hit this year due to COVID and will recover from the lost revenue with state aid. The Snack Bar was greatly affected by the decreased number of students on campus. Campus Housing also had a substantial loss due to a lack of students on campus. The Bookstore and Courtside Café will be combined for the fall. Books will be sold online, which MBS will kick off on July 16th. The current Snackbar will be a Welcome Center for students which will include a print area, popcorn, and games. Mr. Guenard thanked Amy Tarro for taking on this initiative.

There is some additional revenue from summer classes and Mr. Guenard is looking to solidify the budget and bring it forward in a workshop with the Board.

Enrollment update was given to the Board. Numbers increased 7.9% in headcount and 3.9% in credits compared to this time last year. The Reconnect and Future for Frontliners programs are getting traction and interest from students.

Motion made by Mrs. Beals, supported by Mr. Burchell, and carried, to approve the May 2021 financial statements as presented.

*New Business – Consent
Agenda Items – 80/20
Medical Insurance
Contribution*

Mr. Guenard explained the 80/20 is a standard document that is pushed forward each year. There are two options. The 80/20 is the agreed upon option with employees. The 80/20 option is for medical benefits outlined in the Michigan Public Act 152 for its employees.

Motion made by Mr. Kolesar, supported by Mr. Malloy, and carried, to accept the 80/20 Medical Insurance Contribution option, as presented.

*New Business – Consent
Agenda Items – Resolution
to Seek Line of Credit for
State Anticipation
Funding*

Mr. Guenard will be sending out an RFP to seek a line of credit. We will plan to turn the note over by the end of July. There is a maximum of \$1.25 million and we will continue to pay off and borrow only what we need. This is a line of credit to balance the cash flow of the institution during the calendar year when there is an absence of funding from the State of Michigan and property tax revenue has not been released.

Motion made by Mr. Burchell, supported by Mr. Fitting, and carried, to accept the credit line, as presented.

*New Business – Consent
Agenda Items –
2021 Millage*

Mr. Guenard explained this is an extension of the budget hearing.

Motion made by Mr. Kolesar, supported by Mr. Burchell, and carried, to approve the 2021 millage, as presented.

*New Business – Consent
Agenda Items – Summer
2021 Distance Delivery
Adjunct List*

Mr. Darrow stated there are less adjuncts than in the past due to full time faculty taking on summer classes.

Motion made by Mrs. Beals, supported by Mr. Malloy, and carried, to accept the Summer 2021 Distance Delivery Adjunct List, as presented.

*New Business – Consent
Agenda Items – Board
Policy Series 108 –
Addendum to Legal
Counsel – First Read*

Dr. McNulty explained there were a few recommended changes to Series 108. This is necessary since practice did not reflect policy after a review by the Compliance Committee.

Motion made by Mrs. Beals, supported by Mr. Burchell, and carried, to approve the first reading of Addendum to Legal Counsel, as presented.

*New Business – Consent
Agenda Items- Board
Policy Series 111 –
Addendum to Equal
Opportunity and Non-
Discrimination – First
Read*

Dr. McNulty stated this additional Series 111 policy was brought to the President's Office. Upon review, it is necessary to update the language of the existing policy to be more inclusive as well as to expand language that more accurately reflects the current nature of this policy area.

Motion made by Mrs. Beals, supported by Mr. Fitting, and carried, to approve the first reading of Addendum to Equal Opportunities and Non-Discrimination, as presented.

*New Business – Consent
Agenda Items- Board
Policy Series 215 –
Addendum to COVID-19*

Dr. McNulty explained this is an update to the previously approved policy. It attaches to a protocol at the very end of the policy. According to Board Policy 107, the first and second reads can be approved at the same meeting if policy protects the health, safety and welfare of the college community.

*Pandemic Safety
Protocols Policy – First
and Second Read*

Motion made by Mr. Kolesar, supported by Mr. Malloy, and carried, to accept the first and second readings of Addendum to COVID-19 Pandemic Safety Protocols Policy, as presented.

*New Business – Consent
Agenda Items- Board
Policy Series 630 –
Employee Acceptable Use
of Information Systems –
First Read*

Mr. Guenard explained that the revised policy has been updated to reflect current topics and aligns the College's policy with best practices.

Motion made by Mrs. Beals, supported by Mr. Burchell, and carried, to accept the first reading of Employee Acceptable Use of Information Systems Policy, as presented.

*New Business – Personnel
Items – Administrative
Assistant to the Vice
President of Academic
Services - MESPA*

Mr. Darrow reported Rachael Hedges has submitted her letter of resignation effective August 12, 2021. Hedges accepted the art teaching position at Bessemer Area Schools. We wish her the best and thank her for her service and dedication to the College.

Motion made by Mr. Kolesar, supported by Mr. Burchell, and carried, to accept the resignation of Rachael Hedges and thank her for her quality of work at the College, as presented.

*New Business – Personnel
Items – Administrative
Assistant to the Vice
President of Academic
Services*

Mr. Darrow stated Leah Hagen, current GCC Student Outreach Specialist, was interviewed and has accepted the position as Administrative Assistant to the Vice President of Academic Services. Mr. Darrow recommends the Board accept the hiring of Hagen. Hagen holds a Master of Arts and Bachelor of Arts in Communication from the University of Wisconsin-Milwaukee. She began her employment at GCC as the Bookstore Manager in May 2019 and recently transitioned to the Student Outreach Specialist position. Hagen will train and shift to her new position in Academics immediately.

Motion made by Mr. Burchell, supported by Mrs. Beals, and carried, to approve the hiring of Leah Hagen, as presented and immediately seek a replacement for the Student Outreach Specialist.

*New Business – Personnel
Items – Assistant Women's
Basketball Coach*

Dr. McNulty reported that Kari Jacquart, of Ironwood, is a GCC alumni and former Samson. Jacquart has a passion for basketball, an extensive understanding of the game and the needs of student-athletes. She has many notable accomplishments, including Coach of the Year during her tenure at Luther L. Wright High School as the Varsity Girls' Basketball Coach.

Motion made by Mr. Kolesar, supported by Mrs. Beals, and carried, to approve the hiring of Kari Jacquart, as presented.

*New Business – Personnel
Items – Director of
Financial Aid -
Resignation*

Mr. Darrow announced the resignation of the Director of Financial Aid, Marc Madigan, which will be effective July 30, 2021. Madigan is leaving to pursue an employment opportunity at the University of Nebraska-Lincoln beginning on August 2, 2021. He has done a phenomenal job and we wish him and his family well.

Motion made by Mrs. Beals, supported by Mr. Fitting, and carried, to accept the resignation of Marc Madigan and immediately begin a search for a replacement, as presented.

*Discussion of Strategic
Planning*

Dr. McNulty reported that Strategic Plan Chairs, Beth Steiger and Miranda Heglund, will be conducting formal training with Watermark staff. This training will help move the College forward into implementing the Planning and Self Study module of the Watermark software. In addition, Beth and Miranda are working on providing multiple training sessions, which include written instructions and screen shots, for staff and faculty on how to

navigate and enter data into the Watermark program. Trainings are planned for the beginning of the Fall semester.

*Public Comment on
Topics Relating to GCC*

None

Other Business

Mr. Lupino discussed the virtual MCCA Summer Conference that will be held from 8am-11am on July 20-22, 2021. He suggested a Budget Workshop on one of the afternoons.

Executive Session

Moved by Mrs. Beals and supported by Mr. Malloy that the meeting be moved to Executive Session to discuss matters exempt from disclosure.

Roll call vote: Beals – Yes; Brown – Absent; Burchell – Yes; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 6 Yes, 0 No, 1 Absent. The meeting moved into Executive Session at 7:32 pm.

Return to Regular Session

Moved by Mr. Fitting and supported by Mr. Kolesar that the meeting return to Regular Session.

Roll call vote: Beals – Yes; Brown – Absent; Burchell – Absent; Fitting – Yes; Kolesar – Yes; Lupino – Yes; Malloy – Yes. *Motion carried* – 5 Yes, 0 No, 2 Absent. The meeting returned to Regular Session at 8:58 pm.

*Action from Executive
Session*

Moved by Mr. Malloy, supported by Mr. Kolesar, and carried, to approve the MESPA contract, as presented.

Moved by Mr. Malloy, supported by Mr. Fitting, and carried, to approve the AFSCME contract, as presented.

Moved by Mr. Kolesar, supported by Mr. Fitting, and carried, to approve the Non-Affiliated contract, as presented.

Adjournment

Moved by Mr. Brown, supported by Mr. Kolesar, and carried, that the meeting be adjourned. The meeting was adjourned at 8:59 pm.

John J. Lupino, Chairman

Susan Beals, Secretary

*Next GCC Board of
Trustees Regular Meeting*

Tuesday, July 27, 2021 at 6:30 pm – Upper Level of the Lindquist Student and Conference Center.